| Month    | Present   | Absent                     |
|----------|---|----------------------------|
| November | Jill, Rich, FBLA, Kelli,<br>Klint (Phone)               | Steve, Diane, Laurie, Dawn |
| December | Jill, Steve, Klint, Kelli, Diane, FBLA, Rich,<br>Laurie | Dawn                       |

## Neligh Chamber of Commerce Monthly January 9 Noon - Chamber Office

The meeting was called to order at 12:05 PM

A A Roll Call: Jill Steve Rich Diane Klint Kelli FBLA Dawn Laurie Other Attendees: Lauren, Sara, Tammy

Approval of December Bills & Treasurer report: Motion made by Steve to accept December Bills & Treasurer Report. Second by Lisa. All in favor. Motion Passed. See attachment.

Approval of December Minutes: Motion made by Klint to approve December minutes. Second by Kelli. All Approved. Motion passed.

### New Business:

#### Election of Officers (President, Vice President, Treasurer, Secretary)

President

Lisa nominated Jill. Lauren nominated Klint. Rich motioned to cease nominations. Second by Steve. Per ballot vote, Jill is President.

#### Vice President

Steve nominated Klint for vice president. Lisa motioned to cease nominations. With no other nominations, Klint is Vice President. Klint will provide his driver's license and social security to Pinnacle Bank to have his name put on the signature card for the Chamber.

#### Treasurer

FBLA nominated Steve for. FBLA nominated Diane. Klint motioned to cease nominations. Second by Laurie. Per the ballot vote, Diane is the Treasurer. Sara noted she would reach out to Diane, and if she could resume Treasurer duties, Steve agreed he would be willing to take over, and a new motion would be needed to transfer treasurer duties.

#### Secretary

Lauren nominated Rich. No other nominations. With no other nominations, Rich is Secretary.

2024 Budget Overview Director presented the board with the 2023 budget and projected 2024 budget. Jill questioned lowering the Promotions Budget from 2023 to 2024 when the 2023 Promotion spent more than anticipated. The director reported that the board decided last year to promote the 150<sup>th</sup> in the paper, and that projected cost was removed for 2024 as that was a special occasion that will not occur this year. Jill noted that it is appropriate. Jill asked what subjects are covered in the strategic planning. The director reported that this is mostly the two shred days the Chamber partners with the city on and possible Lunch and Learns, Cash Booth Use, and Customer Appreciation. The director reported there might be a chance of using the Lunch and Learn this year with the Director lining up educational training through the Women's Business. Jill confirmed those are appropriate. Jill remarked that Pinnacle Bank is the only Bronze membership and questioned why. The director

reported that it has always been but can change that if requested by Pinnacle Bank. The director stated she has been in talks with the ED Director about different opportunities to show appreciation for those higher-paid memberships. The plan is to put those memberships on the website and social media and give extra tickets to the annual banquet. Lisa agreed that listing those memberships on the website would be an excellent opportunity for those businesses.

Laurie made a motion to accept the 2024 budget. Second by Klint. All approved. Motion passed.

Bylaw Update: Jill presented the board with the change on credit card use provided by the Director. Lisa recommended that the board look at one section per month. Lisa motioned to table the bylaws due to Diane not being present and her with the recommendations on the credit card changes. Second by Laurie. All approved. Motion passed.

Chamber Director Report Director announced the Great Elf Hunt Winners. Megan Jacob, Kelsi Funk, and Rose Sternberg. The Director researched and provided the board with verbiage for credit card use in the bylaws. The 2023 budget was updated, and the 2024 budget was sent and emailed to all board members for review. The director sent out all member's renewal information.

The director attended Antelope County News, Heritage Bank, Pinnacle Bank, and Arbor Care open houses in December.

Emails went out to last year's Expo vendors, and we started emailing new possible vendors. There are two leads on speakers right now: Steve Pellatz with Common Sense Ag Solutions on Carbon and Biological Effects and CDS Inspections & Beyond out of Plainview.

April 13<sup>th</sup> is the date set for the Annual Chamber Banquet. Deadline for nominations for Member of the Year, Community Member of the Year, and Lifetime Achievement are due by the February board meeting.

We are looking at dates for providing training on social media for businesses through the Women's Business Center and Center of Rural Affairs. This event would be free to Chamber members and a small fee for nonchamber members. Any business that participates will receive one one-on-one tutorship if they choose to.

Work on the Neligh Market Rate Revolving Loan Fund Annual Review continues. A list of twenty-five items was needed for the CPA to complete the review so that information was gathered and forwarded to the CPA.

Last, the Director received a quote on the rest of the light display, which would be all the needed pieces for \$6841.25 with free shipping. The chamber has until February 28<sup>th</sup> to make that purchase at that rate. Lisa stated that FBLA would donate \$728 for one of the snowmen.

Steve made a motion to accept the chamber report. Klint second. All approved. Motion passed.

ED Report The ED Director stated they continue to work with the checklist the CPA gave for items needed to complete the Annual Review for the Housing Grant Money. We are still waiting on word from the National Parks Service if Neligh has gained CLG status. Notification on acceptance was supposed to go out at the beginning of December. LB840 loan will be discussed at the council meeting for 719 Fitness Center. In Clearwater, they continue to work on the telehealth room, and Two Bills Steakhouse is set up to open in February.

*Committee Reports:* (Membership, Expo, Promotions, BBQ, Novemberfest, Annual Meeting, Holiday, Banquet) Adjourn: Kelli made a motion to adjourn the meeting. Klint second. All Approved. Motion passed. Time: 12:51 Meeting Minutes Attachment

# Neligh Chamber of Commerce Monthly Bills

# December 2023

Checks

| Vendor                        | Description                                 | Amount   | Aprov. | Check # |
|-------------------------------|---|----------|--------|---------|
| Pitzer Digital                | Novemberefst booklet<br>338.02/co op ad 544 | 882.02   |        |         |
| City of Neligh                | Payroll Expense                             | 8779.23  |        |         |
| Antelope County Ag<br>Society | Expo 400.00<br>Novemberfest 400.00          | 800.00   |        |         |
| Check Total                   |   | 10461.25 |        |         |
|                               |   |          |        |         |
| Pinnacle Bank                 | Credit Card Expenses                        |          |        |         |
| River Mill Coffee Co.         | Board Lunch                                 | 132.06   |        |         |
| Amazon                        | Christmas bulbs                             | 76.64    |        |         |
|                               |   |          |        |         |
| Credit Card Total             |   | 208.70   |        |         |
| Bill Total                    |   | 10669.95 |        |         |